

## CENTRO DE ENSEÑANZA TÉCNICA Y SUPERIOR

MEXICALI-TIJUANA-ENSENADA, BAJA CALIFORNIA

With official education validity acknowledgment from the Government of the state of Baja California, according to the agreement established on October 10th 1983.

### AUTOMATIC DEGREE OBTAINMENT RULES AND POLICIES

Automatic degree obtainment has been established for students of CETYS undergraduate academic programs developed in 2004 and after, in which the student is not required to develop a written document or do an examination. This is made possible due to the fact that all the requirements and procedures for the degree obtainment are integrated into selected and obligatory courses for each academic program. These requirements are:

- **SOCIAL SERVICE<sup>1</sup>**: Consists of 500 hours of community social service, integrated into the Human Being, History & Society course, which is common to all academic programs.
- **PROFESSIONAL PRACTICES<sup>2</sup>**: Consists of 400 hours de of practice in an activity that is directly related to his academic program, integrated into the following courses:

#### For Engineering Programs:

IND	Systems Simulation	Production Systems Engineering III
IM	Plant Engineering	Heat Transfer
ICC	Computer Network Applications	Topics in Distributed Systems
ICE	Mechatronics	Computer Network Applications
IMEC	Microcontroller Design	Computer Network Applications
IDGD	3D Animation	Networks and Data Transmission

#### For Business & Management Programs:

LAE	Project Management	Management Audit and Consulting
CP	Financial Planning and Control	Taxes ISR
LAM	Development of New Products and Brands	Sales Processes and Management
LNI	International Negotiation Strategies	International Marketing Analysis
LDE	Fiscal and Management Law	Exterior Commerce and Customs Legislation
LDG	Publicity	Internet Design

<sup>1</sup> : See Social Service Rules & Policies for more information.

<sup>2</sup> : See Professional Practice Rules & Policies for more information.

**For Psychology Programs:** Integrated into the following courses: Psychology Practice I, II, III, IV y V

**For Education Programs:** Integrated into the following courses: Educational Practice I, II y III.

Abbreviations: IND (Industrial Engineering), IM (Mechanical Engineering), ICC (Computer Science Engineering), IMEC (Mechatronics Engineering), IDGD (Digital Graphic Design Engineering), LAE (Business Administration), CP (Public Accounting), LAM (Marketing Management), LNI (International Business), LDE (Law), LDG (Graphic Design).

- **ENGLISH<sup>3</sup>:** Consists in the acquisition, if not yet acquired, by the student, of a certain amount of written and oral competence in the English language, equivalent to a 550 TOEFL score. The program consists of a 5 level, 840 hour Diploma course for a student starting at the initial level, as well as the Advanced English Communication course, which is common to all academic programs, and has as a prerequisite that the student completes the Diploma course, and it is in this course that this degree obtainment requisite is integrated.
- **CENEVAL EGEL EXAMINATION<sup>4</sup>:** Consists in the student presenting the EGEL examination, which is the General Undergraduate Exit Examination administered by CENEVAL (National Center for Evaluation) to all students that finish an academic program in México who solicit it. In the case of CETYS, having an agreement with CENEVAL, the examination is applied in the last semester in May and November, to all students who are about to finish their academic program. For those academic programs for which CENEVAL does not have an examination, like Graphic Design and Digital Graphic Design Engineering, the corresponding College designs and administers a general examination equivalent to the ones applied by CENEVAL.

By fulfilling these four academic requisites and accrediting all courses from the corresponding academic program, as well as fulfilling the legal requirements (birth certificate, previous studies certificate, photos, etc.) the student is considered to have obtained his degree and must be in assistance in the graduation-degree obtainment ceremony.

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<sup>3</sup> See official document "English in undergraduate academic programs" presented to the Educational Comities on November 24th of 2004, for more information.

<sup>4</sup> See official document "Degree Obtainment Program for Undergraduate Programs" presented to the Educational Comities on November 29th of 2006, for more information.

Afterwards, the Institution will do the corresponding legal paperwork and give the Degree to the student.

This document is valid beginning August 2006 for all students who were admitted to CETYS Undergraduate programs for the 2004 and after programs.